



**SUPPLIER  
REGISTRATION FORM  
LGLL & LGTLL**

**SECTION 1: COMPANY DETAILS AND GENERAL  
INFORMATION (FILL IN BLOCK LETTERS)**

|  |  |   |
|--|--|---|
| 01. NAME OF COMPANY:   |  |   |
| 02. REGISTERED ADDRESS:<br>POSTAL CODE:<br>CITY:<br>COUNTRY:   | 03. OPERATING ADDRESS:                     |   |
| 04. TEL:   | 05. FAX:                                   |   |
| 06. EMAIL:   | 07. WEBSITE URL:                           |   |
| 08. CONTACT NAME:  |  |   |
| 09. DESIGNATION:   |  |   |
| 10. EMAIL:   | 11. CONTACT NUMBER                         |   |
| 12. PARENT COMPANY (FULL LEGAL / OFFICIALLY REGISTERED COMPANY NAME):                                    |  |   |
| 13. SUBSIDIARIES, ASSOCIATES - NAME, CITY, COUNTRY (ATTACH A LIST IF NECESSARY):                         |  |   |
| 14. INTERNATIONAL OFFICES/REPRESENTATION (COUNTRIES WHERE THE COMPANY HAS LOCAL OFFICES/REPRESENTATION): |  |   |
| 15. TYPE OF BUSINESS (MARK ONE ONLY):  |  |   |
| PRIVATE LIMITED: <input type="checkbox"/>  | PARTNERSHIP: <input type="checkbox"/>      | OTHER (SPECIFY): <input type="checkbox"/> |
| PUBLIC LIMITED: <input type="checkbox"/>   | PROPRIETORSHIP: <input type="checkbox"/>   | <input type="text"/>                      |
| 16. NATURE OF BUSINESS:  |  |   |
| MANUFACTURER: <input type="checkbox"/>   | CONSULTANCY FIRM: <input type="checkbox"/> |   |
| AUTHORIZED AGENT: <input type="checkbox"/>   | TRADER: <input type="checkbox"/>           |   |
| OTHER (SPECIFY): <input type="checkbox"/>  | SERVICE PROVIDER: <input type="checkbox"/> |   |
| 17. BUSINESS REGISTRATION NUMBER:  | 18. VAT NO:                                |   |
| 19. SSCL REGISTRATION: YES <input type="checkbox"/> NO <input type="checkbox"/>                          |  |   |

Litro Gas Lanka Limited  
267, Union Place,  
Colombo - 02.

20. YEAR OF REGISTRATION:

21. SUPPLY LIST OF GOODS / WORKS / SERVICES.

| CATEGORY NO | CATEGORY NAME | SUB-CATEGORY | SPECIFY GOODS/WORKS/SERVICE |
|-------------|---------------|--------------|-----------------------------|
|             |               |              |                             |
|             |               |              |                             |
|             |               |              |                             |
|             |               |              |                             |
|             |               |              |                             |
|             |               |              |                             |
|             |               |              |                             |

*Refer to the supply category list*

22. EXPERIENCE IN SUPPLY GOODS AND SERVICE (YEARS):

23. NAME AND CONTACT DETAILS OF EXISTING CUSTOMERS (MINIMUM OF 2 YEARS TRANSACTION)

| # | COMPANY NAME | NAME OF CONTACT PERSON | CONTACT NUMBER | PERIOD OF TRANSACTION |
|---|--------------|------------------------|----------------|-----------------------|
|   |              |                        |                |                       |
|   |              |                        |                |                       |
|   |              |                        |                |                       |
|   |              |                        |                |                       |
|   |              |                        |                |                       |
|   |              |                        |                |                       |

24. CONTACT DETAILS TO SHARE RFQ/RFP

| # | NAME | EMAIL ADDRESS | CONTACT NUMBER |
|---|------|---------------|----------------|
|   |      |               |                |
|   |      |               |                |
|   |      |               |                |
|   |      |               |                |

Litro Gas Lanka Limited  
267, Union Place,  
Colombo - 02.

**SECTION 2: BANK DETAILS**

BANK ACCOUNT NUMBER:.....  
ACCOUNT NAME:.....  
ACCOUNT CURRENCY:.....  
BANK NAME AND BRANCH:.....  
ADDRESS:.....  
TEL. NUMBER:.....  
FAX NUMBER:.....

**SECTION 3: TECHNICAL CAPABILITY AND INFORMATION ON GOODS / SERVICES OFFERED**

1. QUALITY ASSURANCE CERTIFICATION (PLEASE PROVIDE A COPY OF YOUR LATEST CERTIFICATE):
2. FOR GOODS ONLY, DO THOSE OFFERED FOR SUPPLY CONFORM TO NATIONAL/INTERNATIONAL QUALITY STANDARDS?  
YES  NO

**SELF-DECLARATION**

I, THE UNDERSIGNED, DECLARE THAT:

(a) OUR COMPANY IS NOT INVOLVED IN ANY FRAUDULENT OR CORRUPT ACTIVITIES AND HAS NOT BEEN IN THE PAST, AND IS NOT CURRENTLY UNDER ANY INVESTIGATION FOR ANY SUCH ACTIVITIES WHICH WOULD RENDER OUR COMPANY UNSUITABLE FOR BUSINESS DEALING WITH LGLL and LGTLL.

(b) OUR COMPANY IS NOT CURRENTLY REMOVED, INVALIDATED OR SUSPENDED BY ANY OTHER ORGANIZATION.

*\* WE HEREBY UNDERTAKE TO NOTIFY THE LITRO GAS LANKA LIMITED AND LITRO GAS TERMINAL LANKA (PVT) LTD IN CASE OF ANY CHANGES TO BANK ACCOUNT DETAILS, COMPANY NAME, AND COMPANY REGISTRATION.*

*DETAILS, REGISTERED ADDRESS OF THE COMPANY AND ANY OTHER DETAILS PROVIDED HEREIN.*

*\* IF MULTIPLE BANK ACCOUNTS EXIST THAT MAY BE RELEVANT TO LGLL/LGTLL, PLEASE PROVIDE DETAILS FOR EACH ACCOUNT.*

NAME:

FUNCTIONAL TITLE:

SIGNATURE:

OFFICIAL STAMP:

Litro Gas Lanka Limited  
267, Union Place,  
Colombo - 02.

COMMITTEE DECISION:.....

COMMENTS:.....

**MEMBER 01**

**MEMBER 02**

**MEMBER 02**

SIGNATURE: ..... SIGNATURE: ..... SIGNATURE: .....

NAME: ..... NAME: ..... NAME: .....

Litro Gas Lanka Limited  
267, Union Place,  
Colombo - 02.

**INSTRUCTIONS FOR SUPPLIER REGISTRATION – YEAR 2026**  
**LITRO GAS LANKA LTD / LITRO GAS TERMINAL LANKA (PVT) LTD**

Suppliers who have collected documents for registration are invited to complete the application process by submitting the duly filled application form along with all required supporting documents listed below. Incomplete submissions will not be considered for registration.

**1. DOCUMENT SUBMISSION REQUIREMENTS**

All applicants must provide **clear copies** of the following documents along with the completed application form:

1. **Business Registration Certificate**
2. **TIN Certificate**
3. **VAT Certificate** (Only if available)
4. **SSCL Certificate** (Only if available)
5. **Form 01 / Form 20 / Form 40**
6. **NIC / Passport Copies of All Owners**
7. **Billing Proof** (Utility Bill – Electricity or Water)
8. **Company Profile**
9. **Product/Service Category/Catalogue**
10. **Client Details / Client Reference List**

**2. ELIGIBILITY CRITERIA**

To qualify for registration, applicants **must meet** the following criteria:

- 2.1. A **minimum of three (03) years** of proven experience in supplying goods or providing services relevant to the selected product or service categories.
- 2.2. A valid **Business Registration** with a history of **at least three (03) years** from the date of application submission.
- 2.3. The applicant **must not be blacklisted** by any institution and should not have any existing or potential **conflict of interest** with the business of Litro Gas Lanka Ltd (LGLL) or Litro Gas Terminal Lanka (Pvt) Ltd (LGTLL), including but not limited to relationships with shareholders or board members.
- 2.4. The applicant **must not be a direct competitor or a subsidiary of a competitor** in the business areas of LGLL or LGTLL.

### 3. SUBMISSION INSTRUCTIONS

3.1. The completed application form together with the above-mentioned documents must be submitted either by registered post or by hand-delivery to the address below:

**The Director  
Procurement Department  
Litro Gas Lanka Ltd  
No: 267, Union Place, Colombo 02**

3.2. The top-left corner of the envelope should be clearly marked: **“REGISTRATION OF SUPPLIERS FOR YEAR 2026”**

3.3. Submissions without the required documents or that do not meet the eligibility criteria will be rejected without further notice.

### 4. IMPORTANT NOTES

4.1. Supplier registration will be confirmed only after a thorough eligibility verification and document review process.

4.2. Litro Gas Lanka Ltd reserves the right to remove any registered supplier who:

- 4.2.1. Repeatedly fails to participate in bidding opportunities
- 4.2.2. Fails to fulfill supply/service obligations
- 4.2.3. Breaches any contractual terms or conditions

For any further clarifications, please contact the Procurement Division at +94 768022846 / 0112581131 Ext 422 or via email: [terrence.apuhamv@litrogas.com](mailto:terrence.apuhamv@litrogas.com) / [tharaka.palihakkara@litrogas.com](mailto:tharaka.palihakkara@litrogas.com) / [iresh.peiris@litrogas.com](mailto:iresh.peiris@litrogas.com)

Litro Gas Lanka Limited  
267, Union Place,  
Colombo - 02.

## SUPPLIER REGISTRATION CATEGORY LIST

LITRO GAS LANKA LTD & LITRO GAS TERMINAL LANKA (PVT) LTD

### LIST OF GOODS AND SERVICES

| # No | MAIN CATEGORIES                            | #    | SUB CATEGORIES  | √    |
|------|--|------|---|------|
| 1    | Civil, Electrical Works, Steel Fabrication | 1.1  | Civil Construction, Plumbing, Masonry, Painting, Polishing  |      |
|      |  | 1.2  | Interior and Exterior refurbishers ,Carpentry Services , Carpeting, Partitioning, etc.  |      |
|      |  | 1.3  | Paving, Landscaping   |      |
|      |  | 1.4  | Supply of Electrical Accessories (Wires, Surge protectors, circuit breakers, Switch boards, etc.)   |      |
|      |  | 1.5  | Electrical Contractors (Data & electrical wiring installing, etc.)  |      |
|      |  | 1.6  | Electronic Equipment & Home Appliances (fans, vacuum cleaners , all types of bulbs etc.)  |      |
|      |  | 1.7  | Plant & Machinery (Supply/Installation/Maintenance) contractors (Generators ,Refrigeration, On grid/ off grid solar system installation & Heat Control, uninterruptable power supply (UPS) system (1KVA to 120 KvA), Any other type of plant / machinery  |      |
|      |  | 1.8  | Supply of Timber, Planks, Hardwood, Plywood, MDF boards, etc..  |      |
|      |  | 1.9  | Building Materials (Cement, sand, metal ,Bricks ,GI Steal, Roofing Sheds  |      |
|      |  | 1.10 | Window fittings & accessories, all types of glasse and Fixture work   |      |
|      |  | 1.11 | Bathroom, Toilet Fittings   |      |
|      |  | 1.12 | PVC Pipes ,Fittings, Accessories and Plumbing   |      |
|      |  | 1.13 | Aluminum extrusions, Door window fittings & accessories   |      |
|      |  | 1.14 | Repair of electrical/ Electronic equipment (Kitchen, canteen equipment, fans, motors, polythene sealers, strapping machinesPCB's etc.)  |      |
|      |  | 1.15 | Internet installation of all types of electrical work (Small power and lightning)   |      |
|      |  | 1.16 | Hiring of steel/ concrete blocks, aerial maintenance platforms, mobile crane boom trucks and fork lifts   |      |
|      |  | 1.17 | Supply, installation and servicing of kitchen exhaust and fresh air supply systems, repairing equipments and maintenance  |      |
|      |  | 1.18 | Air conditioners supply and installation  |      |
|      |  | 1.19 | Supply, installation, maintenance and servicing of water cooled package plant, cooling towers, pumps, chilled water fan coil units, air cooled split type air conditioners, diffuser, return air grills and canvas joints   |      |
|      |  |      |   | 1.20 |
|      |  | 1.21 | Supply and laying of BI pipes, GI pipes and PVC pipes insulated and non-insulated   |      |
|      |  | 1.22 | PRV, TRV Testings   |      |
|      |  | 1.23 | Steel Fabrication (Lathe, Milling)  |      |
|      |  | 1.24 | Structural Engineering Works  |      |
| 2    | Office Furniture                           | 2.1  | Office & Other Furniture (Office Chairs, Sofas, Steel Trunks, Counters, safes,Tables, Filing Cabinets, Side   |      |
| 3    | Office Equipment                           | 3.1  | Franking Machines, Adding machines, Cash Counting machines , Photocopiers,Fax Machines, Paper Shredders ,Numbering Machines, Cheque writers, Weighing Scales, Facsimile, Laminating machines, Calculators, Binding /Strapping Machines, Polythene sealers, Type Writers, Deposit Boxes, Steal Cash Boxes, etc.. |      |

Litro Gas Lanka Limited  
257, Union Place,  
Colombo - 02.

# SUPPLIER REGISTRATION CATEGORY LIST

LITRO GAS LANKA LTD & LITRO GAS TERMINAL LANKA (PVT) LTD

## LIST OF GOODS AND SERVICES

| # No | MAIN CATEGORIES                                 | #    | SUB CATEGORIES   | √ |
|------|---|------|--|---|
| 4    | Communication Equipment and Service Providers   | 4.1  | ISPs & Voice , Data Service providers  |   |
|      |   | 4.2  | Mobile Phones & Devices  |   |
|      |   | 4.3  | Communication Equipment & Accessories (Supply / Installation / Maintenance)  |   |
|      |   | 4.4  | PABX / VOIP Solutions and related accessories  |   |
| 5    | IT Hardware                                     | 5.1  | IT Infrastructure (Servers, Storage, HW Solutions, etc.)   |   |
|      |   | 5.2  | IT Hardware ( PC's , Laptops, Printers ,Scanners, Monitors, cards  |   |
|      |   | 5.3  | IT Networking equipment (Routers, Switches ,etc.)  |   |
|      |   | 5.4  | Supply of Uninterrupted Power Supply Unit (UPS)  |   |
| 6    | IT Services & Maintenance                       | 6.1  | IT Equipment Service & Maintenance   |   |
|      |   | 6.2  | IT Help Desk services  |   |
|      |   | 6.3  | IT equipment & Infrastructure Hirers   |   |
| 7    | IT Software                                     | 7.1  | IT Software (Operating System, SW License, Database & Application Software )   |   |
|      |   | 7.2  | IT Solutions & SW developments, Quality Assurance, etc.  |   |
|      |   | 7.3  | Business solution systems (architecture, outsourcing etc)  |   |
| 8    | IT Consumables                                  | 8.1  | IT Consumables (Tapes, Ribbons & Toners ,Cartridges)   |   |
| 9    | Complementary, gift items & Publicity materials | 9.1  | Supply of Corporate Gifts, Complementary items, Yearend gifts, Publicity materials   |   |
|      |   | 9.2  | T-Shirts, Caps ,Uniforms   |   |
|      |   | 9.3  | Toys, Musical instruments, Watches, Game sets ,etc..   |   |
|      |   | 9.4  | School Bags, Traveling Bags, Pouches, etc..  |   |
|      |   | 9.5  | Trophies ,Awards ,Plaques, Picture frames, Medals etc..  |   |
|      |   | 9.6  | Raincoats and umbrellas  |   |
|      |   | 9.7  | Sportswear and welfare goods   |   |
|      |   | 9.8  | Shoes  |   |
|      |   | 9.9  | Other  |   |
| 10   | Motor Vehicle Repair & Maintenance              | 10.1 | Vehicle Repair Centers (Garages)   |   |
|      |   | 10.2 | Vehicle Service Centers  |   |
|      |   | 10.3 | Vehicle Spare parts  |   |
|      |   | 10.4 | Vehicle Tires & Batteries  |   |
|      |   | 10.5 | Tinkering and painting vehicles  |   |
|      |   | 10.6 | Lubricants & Grease  |   |
| 11   | Printing  | 11.1 | All types of form printing (cheque books, forms, vouchers, registers, journals, annual reports, brochures, name/ visiting cards )                            |   |
|      |   | 11.2 | Visitor passes, ID cards, PVC security cards, direct mailers with data, any other form of security prints etc.   |   |
|      |   | 11.3 | Printing and processing of envelopes   |   |
|      |   | 11.4 | Printing and processing of diaries, calendars  |   |
|      |   | 11.5 | Book Publishers  |   |
|      |   | 11.6 | Designing & Printing Of Annual Reports   |   |
| 12   | Marketing & Advertising                         | 12.1 | Corporate branding & Visiblility (Advertising related digital printing)  |   |
|      |   | 12.2 | BTL & Outdoor Advertising work (Banners, Pennants, X-stands , Dangers, Window Branding, Leaflets,Posters, Digital Displays & other point of sales materials) |   |
|      |   | 12.3 | ATL - Creative work (Artworks/ Creative Designing, Motion Graphic work and solutions   |   |
|      |   | 12.4 | Hoardings, flex change, Monopoles, Signage, etc....  |   |
|      |   | 12.5 | Digital Advertising suppliers & hirers   |   |

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Colombo - 02

## SUPPLIER REGISTRATION CATEGORY LIST

LITRO GAS LANKA LTD & LITRO GAS TERMINAL LANKA (PVT) LTD

### LIST OF GOODS AND SERVICES

| # No  | MAIN CATEGORIES   | #     | SUB CATEGORIES  | √    |  |  |
|-------|---|-------|---|------|--|--|
| 13    | Security, fire equipment & Services & PPEs  | 13.1  | CCTV Cameras, Alarm Systems, Guard tour systems (Supply, Installation & Maintenance ) etc..   |      |  |  |
|       |   | 13.4  | Fire Alarm systems & Safety Accessories   |      |  |  |
|       |   | 13.6  | Fire extinguishers and other related equipment  |      |  |  |
|       |   | 13.7  | Repairs and services of ABC dry powder, CO2, water and foam fire extinguishers  |      |  |  |
|       |   | 13.8  | Supply, installation and maintenance of Sprinkler systems, fire detection systems, Gaseous fire extinguishing systems, LP gas systems for the cafeteria & other places  |      |  |  |
|       |   | 13.9  | Installation and maintenance of fire hydrant systems, fire pump engineers and pumps   |      |  |  |
|       |   | 13.10 | Supplying and filling AFFF 32% foam   |      |  |  |
|       |   | 13.11 | Supplying of Safety Items, PPE & Safety Shoes   |      |  |  |
|       |   | 14    | Services  | 14.1 | Security service providers   |  |
|       |   |       |   | 14.2 | Event Management & Coordination Photography & Videography  |  |
|       |   |       |   | 14.3 | Transportation ( Cabs, Taxi, Shuttle services, etc..), staff and goods transportation services (on rent basis) |  |
| 14.4  | Hiring Boom Trucks, Cranes, Forklifts & Lowbeds   |       |   |      |  |  |
| 14.5  | Container Transport Services  |       |   |      |  |  |
| 14.6  | Insurance & Broking   |       |   |      |  |  |
| 14.7  | Disposal & Unused items collectors, garbage incinerating, garbage transport, sanitary bins replacement services, disposal of scrap and non-moving inventory items and recycling |       |   |      |  |  |
| 14.8  | Courier Service   |       |   |      |  |  |
| 14.9  | Janitorial & Cleaning Service, supply cleaning materials and chemicals  |       |   |      |  |  |
| 14.10 | Clearing & forwarding Service   |       |   |      |  |  |
| 14.11 | Air Conditioning Service & Maintenance  |       |   |      |  |  |
| 14.12 | Laundering, carpet shampoo  |       |   |      |  |  |
| 14.13 | Electrical Equipment Installation & Maintenance   |       |   |      |  |  |
| 14.14 | Floral Arrangements & Decors, functional decorative services  |       |   |      |  |  |
| 14.15 | Research Agency   |       |   |      |  |  |
| 14.16 | Potted plants and maintenance, garden maintenance, landscaping  |       |   |      |  |  |
| 14.17 | Locks and key cutting services  |       |   |      |  |  |
| 14.18 | Manpower Service  |       |   |      |  |  |
| 14.19 | Other / Unspecified:  |       |   |      |  |  |
| 15    | Stationary  | 15.1  | All types of Stationary - Clips, Pins, Pens, Pencils, Covers, Ink & Batteries, Sharpners, Scissors, Erasers, Highlighters, Tippex, Stapler machines, Punchers, Removers, Glue Bottles, Cello tapes, PVC tapes, Masking tapes, Cello tape dispensers, Foot rulers, Filing pockets, Paper Fastners, Filing lace, Plastic folders, Name card holders, Broucher holders, Office Tray, Paper and Pen holders, Stamp pads, Rubber stamps, Embossers, Carbon paper, Spikes, Transparency sheets, Paper weights, Rubber bands, Twine, Sealing wax, Candles, Polythene, Strapping coils, Waste paper baskets, Carton boxes, Cloth bags, Rubber Stamps ( Coin, Cash, clearing etc.) Padlocks, library books, magazines, periodicals and other publications etc. |      |  |  |
|       |   | 15.2  | A4 Photocopy Paper  |      |  |  |
| 16    | Specialized / Professional services   | 16.1  | Media Agencies  |      |  |  |
|       |   | 16.2  | Instruments & Gas Detectors Calibration Services  |      |  |  |
|       |   | 16.3  | Payroll services  |      |  |  |
|       |   | 16.4  | Audit services  |      |  |  |
|       |   | 16.5  | Consultancy Services  |      |  |  |

# SUPPLIER REGISTRATION CATEGORY LIST

LITRO GAS LANKA LTD & LITRO GAS TERMINAL LANKA (PVT) LTD

## LIST OF GOODS AND SERVICES

| # No | MAIN CATEGORIES                        | #     | SUB CATEGORIES  | √ |
|------|--|-------|---|---|
|      |  | 16.6  | Pressure vessel Inspectors (Gov. Authorized)  |   |
|      |  | 16.7  | Skilled IT services   |   |
|      |  | 16.8  | Pipeline, LPG Storage Tank Inspection   |   |
|      |  | 16.9  | Waste Paper & Recyclers   |   |
|      |  | 16.10 | Pest Control  |   |
|      |  | 16.11 | Professional Surveyors  |   |
|      |  | 16.12 | Tailors   |   |
|      |  | 16.13 | Analysis  |   |
|      |  | 16.14 | Other BPOs  |   |
|      |  | 16.15 | Architects  |   |
|      |  | 16.16 | Professional /Technical Translators   |   |
|      |  | 16.17 | Background Vetting Services   |   |
|      |  | 16.18 | Asset Management & Inventory  |   |
|      |  | 16.19 | Document Management services ( Archiving & Digitalization)  |   |
|      |  | 16.20 | Trainers for resource personnel (Soft skill developers, insurance related, non-insurance related)                                     |   |
|      |  | 16.21 | Travel agent  |   |
|      |  | 16.22 | NewsPaper Advertising Agents  |   |
|      |  | 16.23 | Other / Unspecified:  |   |
| 17   | Catering                               | 17.1  | Caterers & Food Suppliers   |   |
|      |  | 17.2  | Tea Service Providers   |   |
|      |  | 17.3  | Cake & Pastry   |   |
| 18   | Hardware Items, Electrical Items & LPG | 18.1  | Hardware Items  |   |
|      |  | 18.2  | Electrical Items  |   |
|      |  | 18.3  | LPG pipes, Fittings & Equipment   |   |
|      |  | 18.4  | Paints Supply   |   |
|      |  | 18.5  | Pneumatic Items   |   |
|      |  |       | Rubber Products   |   |
| 19   | Machinery, Tools, Power tools & Spare  | 19.1  | Machinery, Tools, Power tools & Spare Parts   |   |
|      |  | 19.2  | Bearings & Seals  |   |
| 20   | Pressure Gauges, Pressure Transmitters | 20.1  | Pressure Gauges, Pressure Transmitters & Gas Detectors, Sensors   |   |
|      |  | 20.2  | Servicing, Calibration Of Gauges & Transmitters   |   |
| 21   | Filling Plant Critical Items           | 21.1  | Dust cap & Safety Cap   |   |
|      |  | 21.2  | Soft Soap   |   |
|      |  | 21.3  | Thread Seal   |   |
| 22   | Grocery Items                          | 22.1  | Grocery Items   |   |
| 23   | Other                                  | 23.1  | Bags ( Polythene bags, Degradable bags, Ploy sack bags etc..)   |   |
|      |  | 23.2  | Sundry Items  |   |
|      |  | 23.3  | Gym / Fitness equipment & Sports accessories  |   |
|      |  | 23.4  | Sanitary Items (Soap, Detergents, Toiletries, Carwash, Air fresheners, Paper serviettes, Toilet tissues, Hand wash ,etc.),Garbage bag |   |
|      |  | 23.5  | First Aid Items, Drugs, medical dressing items  |   |
|      |  | 23.6  | Supply of water purifiers   |   |
|      |  | 23.7  | Que Poles   |   |
|      |  | 23.8  | Water Suppliers   |   |
|      |  | 23.9  | Manpower  |   |
|      |  | 23.10 | Supply of linen, mattress and pillows for circuit bungalows   |   |
|      |  | 23.11 | Hotel services  |   |
|      |  | 23.12 | Picture framing work  |   |
|      |  | 23.13 | Water bottles and other sanitaryware/ LP Gas  |   |
|      |  | 23.14 | Other / Unspecified:  |   |

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3. **VAT Certificate** (Only if available)
4. **SSCL Certificate** (Only if available)
5. **Form 01 / Form 20 / Form 40**
6. **NIC / Passport Copies of All Owners**
7. **Billing Proof** (Utility Bill – Electricity or Water)
8. **Company Profile**
9. **Product/Service Category/Catalogue** - product list
10. **Client Details / Client Reference List**

**2. ELIGIBILITY CRITERIA**

To qualify for registration, applicants **must meet** the following criteria:

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Procurement Department  
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No: 267, Union Place, Colombo 02**

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### 4. IMPORTANT NOTES

4.1. Supplier registration will be **confirmed only after a thorough eligibility verification and document review process.**

4.2. Litro Gas Lanka Ltd reserves the right to **remove any registered supplier** who:

- 4.2.1. Repeatedly fails to participate in bidding opportunities
- 4.2.2. Fails to fulfill supply/service obligations
- 4.2.3. Breaches any contractual terms or conditions

**For any further clarifications, please contact the Procurement Division at +94 768022846 / 0112581131 Ext 422 or via email: [terrence.apuhamy@litrogas.com](mailto:terrence.apuhamy@litrogas.com) / [tharaka.palihakkara@litrogas.com](mailto:tharaka.palihakkara@litrogas.com) / [iresh.peiris@litrogas.com](mailto:iresh.peiris@litrogas.com)**