



# PROCUREMENT NOTICE

**National Competitive Bidding (NCB)**

**MANAGE LITRO OWN SOCIAL MEDIA COMMUNICATION AND  
DIGITAL MARKETING CAMPAIGNS**

**FOR**

**LITRO GAS LANKA LTD**

**BID REFERENCE : LGLL/MKT/036/NCB/2025**

Chairman, Department Procurement Committee on behalf of Litro Gas Lanka Limited now invites sealed bids from eligible and qualified bidders who have experience in the recent past in the field of Managing Social Media Communication and Digital Marketing Campaigns.

A complete set of Bidding Documents in English language may be purchased by interested Bidders on the submission of a written application to the address below, from **15<sup>th</sup> July 2025 to 05<sup>th</sup> August 2025 from 9:00 am to 3:00 pm on any working day** upon payment of a non-refundable fee of **Rs.3,500.00 (Rupees of three thousand five hundred only)** for the document. The method of payment will be in cash at the **Litro Gas Lanka Limited, No. 267, Union Place Colombo 02** or bank transfers, Bank details will be shared upon the request from the bidders.

A Pre-Bid meeting will be held at Litro Gas Head Office, **No. 267, Union Place Colombo 02** on **22<sup>nd</sup> July 2025** (*The time of the meeting will be as stated in the bid document*).

Bids must be delivered to the address below on or before **06<sup>th</sup> August 2025 at 3:00 pm** and late bids will not be accepted.

All bids shall be accompanied by a Bid Security obtained **from any Commercial Bank approved by the Central Bank of Sri Lanka. The amounts of the Bid Security are as follows,**

Lot No	Description	Amount	Amount In Words
01	Manage Litro Own Social Media Communication	Rs. 30,000.00	Thirty Thousand Only
02	Digital Marketing Campaigns	Rs. 90,000.00	Ninety Thousand Only

**Validity of the bid security should be until 01<sup>st</sup> January 2026 and it should be in favour of Litro Gas Lanka Limited.**

The Chairman,  
Department Procurement Committee,  
Litro Gas Lanka Limited,  
267, Union Place,  
Colombo 02.  
T.P. – 011-2327714  
Fax – 011-2327698